

**Minutes: Michigan Conference UCC
BOD Meeting
Saturday, November 16, 2024
10:00 am – 1:00 pm, via Zoom**

Welcome & Opening Devotion/Prayer/Meditation

- *Meeting called to order at 10:08 with Abbie Goerg, At-Large BOD, BOD Sub-Committee Personnel & Nominating Committee*

Attendance (Excused and Absent)

- *Liz, Lillian, Antoinette, Mary Ann, Sue, Karen, Jonathan, Jeff, Abbie, Darryl, Diane, Cheryl, Pete, Ashley, Shawnthea, Stephen, Lawrence*
- *Excused: Shane (conference)*

Agenda was approved.

September 21, 2024, meeting minutes approved with changes.

MI Conference UCC Strategic Planning Mission, Vision & Values Focus Group

- *Strategic planning session with Rev. Dr. Sarah B. Drummond (she/her), Founding Dean, Andover Newton Seminary at Yale Divinity School, in advance of the January 2025 meeting.*

Financial Report - *no report in Shane's absence.*

Business Items

- 2024 Crystal Mountain Annual Meeting Debrief and Feedback
 - *Feedback provided about virtual aspect, location, sessions, etc. Liz advised training will be provided in advance for future as needed. For example, there were challenges with the Parliamentarian being able to manage the discussion about the resolutions. Rev. Dr. Diane Baker, Moderator & Chair Annual Meeting Planning Committee advised there is a committee next week.*

BOD Committee Updates and Decisions

- Rev. Shane Montoya, Treasurer, Chair Budget, Finance, and Investment Committee
 - *Liz shared Shane is working hard, Budget and Finance are meeting regularly, there are a lot of moving pieces with Raymond coming on board.*
 - *Moving forward, the budget and finance committee asked that the contract for annual meetings be provided to the board before commitments are made. The total cost this year was estimated at \$26,000.*
 - *Per Lillian, the conference is ready to contract Andrew Warner to provide back-office staff support for the first quarter 2025, then decide if we will continue.*
- Stephen Johnson, Chair Nominating Committee & DMA Liaison
 - *All board positions and delegates for general synod have been filled.*
- Rev. Dr. Jeffrey Rhodes, Chair, Personnel Committee & UNA Liaison

- *Jeff and Abbie have been working on performance assessment for Lillian. In person meeting scheduled for November 20.*
- *Rewriting the personnel policy. Changes last made in 2011.*
- Rev. Liz Larrivee
 - *BOD website page will be updated and published by January 1. Would also like to get a group photo at our January BOD meeting.*
 - *Added Board Chair Annual Goals to the google drive.*

BOD Liaison Updates

- Detroit Metro Association: Stephen Johnson
 - *Acknowledged Galen Fisher's role in the merging of the DMA and Eastern Associations.*
- Southwest Association: Rev. Susan Greenwood
 - *Now an opening and affirming association.*

Staff Updates

- Conference Minister: Rev. Dr. Lillian Daniel
 - *Written report in google drive.*
- Associate Conference Minister of Clergy Care & Formation: Rev. Cheryl Burke
 - *Written report in google drive.*
- Associate Conference Minister of Church Vitality and Transitions: Rev. Lawrence Richardson
 - *Written report in google drive.*

Looking Ahead

- March 15, 2025: BOD Hybrid (In-person & Zoom) Meeting
 - *Staff to secure permanent rented office space in Lansing and provide administrative and technical operations support of BOD Saturday bi-monthly meetings.*
 - *BOD Meeting room and Zoom hybrid technology will be set up by staff and ready to go prior to BOD meeting attendee arrival.*
 - *Instead of ordering lunch to be delivered, BOD members who want to stay for lunch will have the option to go out to a local restaurant after the meeting ends.*

Meeting adjourned at 12:50 with closing prayer by Lillian.

Next BOD Meeting: *Friday, January 17 – Saturday, January 18, 2025 BOD/Staff Partnership Strategic Planning Retreat at Crowne Plaza, Lansing (No regular BOD Meeting)*